

EMPLOYMENT OPPORTUNITY

CONSTRUCTION ESTIMATOR

“Teamwork divides the tasks, and multiplies the success.”

Enterprise Builders, Inc. is looking for an applicant to fill the role of Construction Estimator which comes with an industry-competitive salary and offers top of the line health insurance. If you possess solid communication, organizational, technical, and leadership skills, and want to work in an environment that fosters personal and business growth, we want to speak with you.

Our benefits include:

- A collaborative, casual environment
- Competitive salaries
- Medical/dental plans
- 401(K)
- Professional development opportunities, including inter-departmental training.

As a Construction Estimator, your responsibilities will include:

- Deliver quality, service and performance to our customers and partners.
- Engage with architects, engineers and subcontractors during the bidding and budgeting phase of projects via in-person or virtual estimating meetings.
- Thoroughly review construction documents with an eye towards capturing scope, constructability, engineering, and cost effectiveness.
- Attend and survey project walkthroughs for potential bids.
- Develop bid packages, scopes of work, and construction schedules, utilizing Primavera.
- Solicit competitive bids from qualified contractors; analyze and recommend bids based on best value.
- Assemble vetted subcontractor bids into complete, comprehensive 16-division CSI estimates in Timberline format.
- Participate in business development activities, including presentations and interviews to secure projects.
- Perform quantity takeoffs using On-Screen Takeoff software in order to understand projects to engage with subcontractors and vendors.
- Construction Management Conceptual Budgeting

The key attributes for a successful candidate:

- Enthusiasm and energy.
- Organizational and negotiation skills.
- Emphasis in ability to provide strong pre-construction services including:
 - Conceptual estimating skills
 - Constructability knowledge
 - Planning / scheduling capability
- Field construction experience is highly desirable but not required.
- Architectural and/or engineering background a plus.
- Exemplary written and oral communication skills.
- Solid work ethic with high energy.
- Timberline Estimating, Primavera scheduling and On-Screen Takeoff experience is a plus.

At Enterprise Builders, our focus since 1984 has been the business of building relationships. We are a general contracting and construction management firm that specializes in commercial, industrial and institutional projects that range in value up to \$40,000,000. We have earned our reputation for integrity, service, and value through an intense focus on collaboration, communication, and constructability.

Please send your resume and cover letter to be considered for this exciting opportunity. Enterprise Builders, Inc. is an Affirmative Action / Equal Opportunity Employer.

Check us out at: <http://enterbuilders.com/>

